

**MINUTES FOR DAWSON CITY COUNCIL REGULAR MEETING  
JUNE 06, 2023 AT 6:00P.M.  
114 N. MAIN ST. DAWSON, TX.**

MAYOR CALLED THE MEETING TO ORDER AT 6:03PM.

PRESENT AT MEETING WERE: MAYOR STEPHEN SANDERS, DARRELL STEVENSON, MATTHEW MACHNER AND CHUCK RAINES. EMPLOYEES PRESENT WERE: CHRIS FOLEY AND RONDA FRANKS. SPECIAL GUEST WERE: JERRY PIERCE, BUTCH BOATRIGHT, BARDLEY FIFE AND EDDIE MOORE.

**CANVASSING VOTES** FOR THE MAY 06, 2023 GENERAL ELECTION. **MATTHEW** MADE A MOTION TO CANVASS THE VOTES FROM THE MAY 06, 2023 ELECTION. **DARRELL** SECONDED THE MOTION, ALL IN-FAVOR MOTION PASSED.

ADMINISTER THE **STATEMENT OF OFFICER**. RONDA FRANKS, CITY SECRETARY, ADMINISTERED THE STATEMENT OF OFFICER TO CHUCK RAINES.

ADMINISTER THE **OATH OF OFFICE AND SWEAR IN** CHUCK RAINES. RONDA FRANKS, CITY SECRETARY ADMINISTERED THE OATH OF OFFICE AND SWORE IN CHUCK RAINES.

**POLICE DEPT REPORT**

**WATER AND SEWER REPORT**

- Discuss and possibly act upon **Chris carrying over 80 hours of PTO and cashing in 80 hours of PTO**. Hire date is June 12, 2023. This would leave 321.25 hours of PTO loss. Will have to manage it better next year.
- **DARRELL** MADE A MOTION TO PAY CHRIS FOR 80 HOURS OF PTO AND ALSO TO ALLOW HIM TO CARRY OVER 80 HOURS TO NEXT YEAR. **MATTHEW** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.
  
- Discuss and possibly act upon **Chris receiving \$750.00 longevity** bonus for 6 years. **MATTHEW** MADE A MOTION TO PAY CHRIS HIS LONGEVITY BONUS FOR 6 YEARS OF SERVICE. **DARRELL** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.
- **Roof update**
- **BRADLEY FIFE** GAVE A PRESENTATION CONCERNING THE ROOF REPAIR. THE ROOF DID NOT PASSED THE CORE TEST SO THE MANUFACTURE OF THE ROOFING PRODUCT SAID THEY WOULD ONLY EXTEND THE WARRENTY FOR AN EXTRA 5 YEARS FOR A COST OF \$5,000.00 INSTEAD OF THE \$1,250.00. **MATTHEW** MADE A MOTION TO APPROVE THE ROOF REPAIR WITH THE 15 YEAR WARRENTY AND \$23,800.00 IN THE ORIGINAL QUOTE. **DARRELL** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.
- **Water Study Update**
- **CHRIS GAVE A BREIFING** OF THE PROGRESS OF **WATER STUDY**. HE STATED THAT HE WAS HAVING TO DO PRESSURE TEST AT 40 DIFFERENT SPOTS IN THE SYSTEM. USING A PRESSURE GAUGE WITH THE PUMPS ON AND WITH THE PUMPS OFF TO SEE THE DIFFERENCE.
- **Electric Engineering Update at Water Plant** NEEDS TO FIND AN ELECTRICAL ENGINEER
- Discuss mowing abandoned/unkept property NO ACTION AT THIS TIME PUT ON JULY AGENDA TO SEE ABOUT CONDIMING PROPERTY.
  
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**BUTCH BOATRIGHT** TO DICUSS WITH COUNCIL CONCERNING PROPERTIES MR. BOATRIGHT DISCUSSING PURCHASING THE PROPERTY AT 206 W. HWY 31 NEXT TO FAMILY DOLLAR AND PUTTING POSSIBLY FOUR BUILDINGS ON PROPERTY WITH A WELDING SHOP BEING ONE OF THE BUILDINGS HE PRESENTLY EMPLOYS 6 TO 8 GUYS AND THEY WORK MONDAY THRU FRIDAY FROM 8:00 AM TO 4:00 PM. HE WOULD LIKE TOO ALSO FABRICATE BARNDEMUIMS IN THE FUTURE AND POSSIBLY INCREASE HIS WORK FORCE TO 15 PEOPLE. HE WILL ALSO PUT UP A PRIVACY FENCE TO TRY TO CUT DOWN ON NOISE AND TO PROTECT HIS BUSINESS.

DISCUSS AND POSSIBLY ACT UPON **DETAILED APPLICATION** FOR TxDOT GRANT. **DARRELL** MADE A MOTION TO NOT TO TAKE ACTION. **MATTHEW** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

DISCUSS AND POSSIBLY ACT UPON APPROVING **RESOLUTION 2023-02** FOR THE TxDOT GRANT. **NO ACTION**

APPROVE **RESOLUTION 2023-03 REAUTHORIZATION OF THE LOCAL SALES AND USE TAX** FOR MAINTENANCE AND REPAIR TO MUNICIPAL STREETS AT A RATE OF ONE-QUARTER OF ONE PERCENT. **DARRELL** MADE A MOTION TO APPROVE RESOLUTION 2023-03. **MATTHEW** SECONDED THE MOTION ALL IN-FAVOR MOTION PASSED.

MUNICIPAL COURT COLLECTIONS FOR MAY 2023 TOTAL **\$10,089.81**, STATE **\$4,625.15**, CITY **\$5,464.66**

DISCUSS AND POSSIBLY ACT UPON A **CITY WIDE CLEAN UP**. RONDA REPORTED THAT REPUBLIC ALLIED WASTE SAID THE CALENDAR FOR JULY WAS OPEN. **MATTHEW** MADE A MOTION TO HAVE THE CLEAN UP ON THE WEEKEND OF **JULY 15 AND 16 2023**. **DARRELL** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

DISCUSS AND POSSIBLY ACT UPON **CHANGING THE JULY MEETING DATE** DUE TO JULY FOURTH FALLING ON FIRST TUESDAY OF MONTH. **MATTHEW** MADE A MOTION TO HAVE THE MONTHLY MEETING **JULY 06, 2023** AT 6:00PM. **DARRELL** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

DISCUSS AND POSSIBLY ACT UPON APPROVAL OF **EMPLOYEE HANDBOOK AND POLICY AND PROCEDURES**. **DARRELL** MADE A MOTION TO SEND THE EMPLOYEE HANDBOOK POLICY AND PROCEDURES TO THE CITY ATTORNEY, TERRY JACOBSON FOR HIS APPROVAL. **MATTHEW** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

APPROVE **MINUTES OF MAY 02, 2023** REGULAR COUNCIL MEETING **DARRELL** MADE A MOTION TO APPROVE THE MINUTES. **MATTHEW** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

APPROVE **FINANCIAL REPORT** **MATTHEW** MADE A MOTION TO APPROVE THE FINANCIAL REPORT. **DARRELL** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

APPROVE **PAYING OF THE BILLS** SUBJECT TO INSPECTION **MATTHEW** MADE A MOTION TO APPROVE PAYING OF THE BILLS. **DARRELL** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

**OLD BUSINESS:**

TDEM DEADLINES ARE FOUR YEARS FROM AWARD OF GRANT WHICH WAS AUGUST 10, 2021, ALL APRA FUNDS MUST BE OBLIGATED (UNDER CONTRACT, PURCHASE ORDER, GIVEN A BUDGET/RESOLUTION ETC.) BY DECEMBER 2024, ALL APRA FUNDS MUST BE EXPENDED FULLY BY DECEMBER 2025.

DISCUSS AND POSSIBLY ACT UPON PEOPLE WANTING WATER OUTSIDE OF CITY LIMITS. WAITING ON WATER STUDY.

**COMMITTS FROM CITIZENS:** MR PIERCE COMPLIMENTED THE COUNCIL. HE ALSO SPOKE OF SOME PEOPLE WANTING TO MOVE TO DAWSON AND BUY HOMES.

COMMITTS FROM COUNCIL:

**ADJOURN** MEETING. **DARRELL** MADE A MOTION TO ADJOURN THE MEETING SINCE THERE IS NO FURTHER BUSINESS TO DISCUSS. **MATTHEW** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

STEPHEN SANDERS  
MAYOR

RONDA FRANKS  
CITY SECRETARY