

**MINUTES FOR DAWSON CITY COUNCIL REGULAR MEETING
JULY 06, 2023 AT 6:00P.M.
114 N. MAIN ST. DAWSON, TX.**

MAYOR CALLED THE MEETING TO ORDER AT 6:05 PM

PRESENT AT MEETING WERE: Mayor Stephen Sanders, Darrell Stevenson, Chuck Raines, Matthew Machner. Employees Where: Chief Sykora, Chris Foley, Ronda Franks

POLICE DEPT REPORT DISCUSS AND POSSIBLY ACT UPON **POLICE DEPT OVERTIME** AND HOW IT IS HANDLED.

Scott anything over 40 hrs. per week up to 50 hours pay 10 hours of overtime, anything over 50 hours is added to PTO. Scott will make PD policy. **Darrell** made a motion to **approve up to 10 hours per week** of over time and anything over 50 will be added to PTO. **Matthew** seconded the motion all in favor motion passed. All in favor motion passed.

Scott gave a report on the **Chevy Tahoe**, missing, brakes grinding. He will take to either Waco Chevrolet or Mabank. When **Ford Explore** was jumped off it knocked out the radio, Scott will send radio off to be fixed. Scott discussed getting wifi and a mobile hotspot for vehicles due to the ticket writer program in cars.

WATER AND SEWER REPORT Chris reported he would shut down the burn pile when the burn ban started

DISCUSS UPDATE ON **ROOF Ronda** spoke with Bradley Fife and he is supposed to start on roof end of July.

DISCUSS UPDATE ON **WATER STUDY** Chris stated he had sent pressure readings off to Tyler Crammer with Hayter Engineering.

DISCUSS **ELECTRIC ENGINEERING** UPDATE FOR **WATER PLANT** Engineer was a no show today.

DISCUSS AND POSSIBLY ACT UPON **GIVING CHRIS FOLEY A GENEAL FUND DEBIT CARD**. DUE TO HIM PURCHASING ITEMS THAT DOESN'T BELONG IN WATER FUND. LIKE MATERIALS FOR BUILD PD OFFICE DESK AND ITEMS FOR FRONT OFFICE.

Darrell made a motion to **get Chris a General fund debit card**. **Matthew** seconded the motion all in favor motion passed.

UPDATE ON **GENERATOR LOAN**. RONDA 6/29/23 \$17,388.92. No action was taken. Matthew asked if we could cancel the loan with interest. We are keeping the loan and subsidies if needed, when the electrical engineer tell us what size generator we need.

PEGGY MOYER TO DISCUSS WITH COUNCIL **NOISE COMPLAINT ON HARDING AVE**. Mrs. Moyer voiced her concerns on loud noise in neighborhood and around town.

GREG HALL TO DISCUSS DITCH AND CULVERT PROJECT AND ALSO ABOUT CITY LOTS NOT BEING MOWED. Mr. Hall discussed 2nd St ditches and culverts. He stated there is 5 culverts on 2nd St. that are stopped up or collapsed. Chris mentioned that Virginia Barron's culvert was replaced. Mr. Hall also discussed vacant houses that need to be torn down. In Farmersville. Chris will check out ditches in Farmersville. Council to go to Farmersville, Thursday July 13, 2023. We need to send out certified letters to homeowners of houses that need to be torn down.

DISCUSS AND POSSIBLY ACT UPON APPROVAL OF **EMPLOYEE HANDBOOK ALSO POLICY AND PROCEEDURES**

AS **APPROVED BY CITY ATTORNEY TERRY JACOBSON**. Darrell made a motion to approve the Employee handbook and policy as approved by the City Attorney. Matthew seconded the motion, all in favor motion passed.

DISCUSS AND POSSIBLY ACT UPON **CHANGING CREDIT CARD PAYMENT PROVIDER, FROM PAYCLIX TO PAYSTAR**. PAYSTAR PAYMENT PROCESSING IS FASTER AND THE RATE TO THE CUSTOMER ARE SLIGHTLY CHEAPER EXCEPT WHEN YOU BILL IS OVER \$200.00. EXAMPLES FURNISHED. **Darrell** made the motion to change credit card provider to Pay Star. **Matthew** seconded the motion, all in favor Motion passed.

DISCUSS AND POSSIBLY ACT UPON **PARKING A RV AT THE ASEMBLY OF GOD CHURCH ON HWY 31** AND CEMETARY RD. FOR PREACHER TO LIVE IN. **Chuck** made a motion to allow the RV to park at the Assembly of God Church on W. Hwy 31. **Matthew** seconded the motion all in favor motion passed.

MUNICIPAL COURT COLLECTIONS FOR JUNE 2023. TOTAL: \$ 9,079.08 CITY \$ 5,089.16 STATE \$ 3,989.92

APPROVE **MINUTES** OF JUNE 06,2023 REGULAR COUNCIL MEETING. **Darrell** made a motion to approve the minutes. **Matthew** Seconded the motion, all in favor motion passed.

APPROVE **FINANCIAL REPORT** **Matthew** made a motion to approve the Financial report. **Darrell** seconded the motion, all in favor motion passed.

APPROVE **PAYING OF THE BILLS** SUBJECT TO INSPECTION **Matthew** made a motion to approve paying of the bills. **Chuck** seconded the motion, all in favor motion passed.

COUNCIL TO DISCUSS **APPOINTING SOMEONE TO FILL A ONE YEAR TERM** IN THE MAY ELECTION THEY WILL EITHER NEED TO RUN FOR THE COUNCIL POSITION OR RESIGN. **Brandi Williams** was mentioned

OLD BUSINESS:

TDEM DEADLINES ARE FOUR YEARS FROM AWARD OF GRANT WHICH WAS AUGUST 10, 2021, ALL APRA FUNDS MUST BE OBLIGATED (UNDER CONTRACT, PUCHASE ORDER, GIVEN A BUDGET/RESOLUTION ETC.) BY DECEMBER 2024, ALL APRA FUNDS MUST BE EXPENDED FULLY BY DECEMBER 2025.

DISCUSS AND POSSIBLY ACT **UPON PEOPLE WANTING WATER OUTSIDE OF CITY LIMITS**. CURRENTLY WAITING ON WATER STUDY TO BE COMPLETED.

COMMITTS FROM CITIZENS:

COMMITTS FROM COUNCIL:

ADJOURN MEETING. **Darrell** made amotion to adjourn the meeting since there was no further business to discuss. **Matthew** seconded the motion, all in favor motion passed.

THE COUNCIL RESERVES THE RIGHT TO RETIRE INTO EXECUTIVE SESSION CONCERNING ANY OF THE ITEMS LISTED ON THIS AGENDA, WHENEVER IT IS CONSIDERED NECESSARY AND LEGALLY JUSTIFIED UNDER THE OPEN MEETINGS ACT. (GOV. CODE 551.071,.072, .073, 074, 075, 076, 077, 084.)

STEPHEN SANDERS

RONDA FRANKS

MAYOR

CITY SECRETARY