

MINUTES TAKEN FOR DAWSON CITY COUNCIL REGULAR MEETING  
MARCH 07, 2023 @ 6:00P.M.  
114 N. MAIN ST. DAWSON, TX. 76639

MAYOR SANDERS CALLED THE MEETING TO ORDER AT 6:02PM. PRESENT AT THIS MEETING WERE: STEPHEN SANDERS, DARRELL STEVENSON, BARBARA KELLEY, MATTHEW MACHNER, AARON HOGUE. DOUG WOODS WAS ABSENT FOR HEALTH REASONS.

EMPLOYEES PRESENT WERE: RONDA FRANKS, CHRIS FOLEY, AND SCOTT SKORYA. GUEST WERE: JERY PIERCE

**ALEX MONTOYA TO DISCUSS BICYCLE TIME TRIALS FROM PARK TO FIRE STATION. COUNCIL TO POSSIBLY DISCUSS AND POSSIBLY ACT UPON. ALEX MONTOY WAS UNABLE TO ATTEND MEETING.**

**BARBARA MADE A MOTION TO APPROVE THE STATE TIME TRIALS AS LONG AS THE BICYCLIST FOLLOW THE PROPOSED ROUTE AROUND DAWSON. MATTHEW SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.**

**JERRY PIERCE TO SPEAK ON FOOD TRUCKS COMING TO DAWSON. COUNCIL TO POSSIBLY DISCUSS AND POSSIBLY ACT UPON. NO FOOD TRUCKS ALLOWED ON STATE ROADS.**

**WATER DEPARTMENT REPORT**

Discuss and possibly act upon REPAIRS TO ROOF ON CITY HALL, update on roof. **TABLED UNTIL APRIL MEETING**  
Give council a copy of **CURRENT EMPLOYEE HANDBOOK** and a copy of the revised employee handbook. Request they review it and any changes make note and return to Chris at March meeting. Chris will then correct any changes and submit to city attorney for approval. **Will bring back in April MEETING for council to approve and put in place.**

**RONDA IS TO EMAIL OLD AND NEW POLICY AND PROCEEDURE MANUEL TO COUNCIL FOR REVIEW AT NEXT MEETING IN APRIL COUNCIL WILL DISCUSS ANY CHANGES NEEDED AND THEN CHRIS CAN SEND TO ATTORNEY FOR HIS APPROVAL AND THEN THE COUNCIL CAN MAKE FINAL APPROVAL IN MAY.**

Generator updates for water plant on hold until water study is completed.

UPDATE ON JAKE BREAK SIGNS. **PER CHRIS SIGNS TO BE INSTALLED AT EACH CITY ENTRANCE EXCEPT FOR THE WESTERN ENTERANCE IT WILL BE PLACED AT NAVARRO COUNTY LINE.**

DISCUSS AND POSSIBLY ACT UPON A CHAMPION 100891 DUAL FUEL GENERATOR ON SALE FOR \$999.99 REGULAR \$1200.00 AT ACE HARDWARE.

**1. AARON MADE A MOTION TO PURCHASE THE CHAMPION 100891 DUAL FUEL GENERATOR FOR \$999.99. 2. DARRELL SECONDED THE MOTION ALL IN FAVOR MOTION PASSED,**

DISCUSSION ON PEOPLE WANTING WATER OUTSIDE OF THE CITY LIMITS. **TABLED UNTIL WATER STUDY IS COMPLETE**  
DISCUSS AND POSSIBLY ACT UPON THE COST OF REPAIRS FOR F-150 BUT STILL IN SHOP GETTING LOOKED AT.

**CHRIS REPORTED THAT TO HAVE REPAIRS DONE AND OIL AND FILTER CHANGED WILL COST \$1,117.44. TO HAVE THE MY KEY PROGRAM REMOVED IS @\$132.00. AARON MADE A MOTION TO HAVE REPAIRS DONE AND HE MY KEY PROGRAM DISABLED. DARRELL SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.**

**POLICE DEPARTMENT REPORT**

DISCUSS AND POSSIBLY ACT UPON HIRING CLAY COKER AS A OFFICER FOR POLICE DEPT. **CHIEF SYKORA DISCUSSED THE CITY WOULD HAVE 7 DAY AWEK COVERAGE EACH WOULD WORK 4 ON 3 OFF WITH 10 HOUR SHIFTS ROTATION AS NEEDED AND THAT IT**

**WOULD BE APPROXIMATELY 3 WEK BFORE CLAY WILL START.**

**COUNCIL WENT IN TO EXECUTIVE SESSION ON MARCH 07, 2023 AT 6:19PM TO DISCUSS CLAY COKER**

**COUNCIL CAME OUT OF EXECUTIVE SESSION ON MARCH 07, 2023 AT 6:28PM**

**ACTION TAKEN FROM EXECUTIVE SESSION WAS: DARRELL MADE A MOTION TO HIRE CLAY COKER FULL TIME AT \$22.00/PER HOUR.**

**BARBARA SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.**

DISCUSS AND POSSIBLY ACT UPON CHIEF SYKORA PURCHASING GUN SAFE FOR POLICE DEPT. **CHIEF SYKORA STATED THAT HARBOR FREIGHT HAS ONE FOR \$206.00 AND IT HOLDS 18 GUNS. IT WILL BE SECURED IN THE EVIDENCE ROOM BOLTED TO WALL.**

**BARBARA MADE A MOTION TO APPROVE CHIEF SYKORA PURCHASING THE GUN SAFE FROM HARBOR FREIGHT FOR \$206.00.**

DARRELL

**SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.**

**MUNICIPAL COURT REPORT. FOR FEBRUARY 2023, THE COURT COLLECTED \$3,954.20, CITY \$2,336.42, STATE \$1,617.78.**

ACT UPON **ORDER OF ELECTION TO BE HELD MAY 06, 2023.** THE BALLOT WILL HAVE CHUCK. RAINES FOR COUNCILMAN

RE-AUTHORIZATION OF LOCAL SALES AND USE TAX IN THE CITY OF DAWSON AT A RATE OF 1/4 OF 1% TO CONTINUE REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS. THIS HAS TO BE DONE EVERY FOUR YEARS. AFTER WE CANVASS THE ELECTION IN MAY, THE COUNCIL EXCLUDING MAYOR CAN APPOINT SOMEONE TO FILL THE VACANCY. WHOM EVER IS APPOINTED WOULD ONLY SERVE UNTIL MAY 2024 AND THEN THEY CAN RUN FOR ELECTION IF THEY CARE TOO.

**BARBARA MADE A MOTION APPROVE THE ORDER OF ELECTION. 2 MATTHEW SECONDED THE MOTIN ALL IN FAVOR MOTIN PASSED.**

DISCUSS AND POSSIBLY ACT UPON, SUGGESTIONS FROM **ERIC MEYERS NCOEM**, TO GIVE THE CITY THE ABILITY TO SEND OUT MASS TEXT MESSAGES/CALLS TO CITIZENS. Tabled until April

DISCUSS AND POSSIBLY ACT UPON PLACING AN AD IN NAVO CO CHRONICLE FOR THE 2023 DAWSON GRADUATES. SIZES AND PRICES ARE AS FOLLOWS: 6X2 \$150.00, 2X4 \$75.00, 3X5 \$200.00. DEADLINE FOR SUBMISSION IS 4/7/23.

**DARRELL MADE A MOTION TO PURCHASE 6X2 ADD FOR \$150.00 FOR THE 2023 DAWSON SENIORS. AARON SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.**

SET A DATE FOR **BUDGET WORK BSHOP IN MARCH. AARON MADE A MOTION TO HAVE WORKSHOP MARCH 14<sup>TH</sup> ON A TUESDAY AT 6:00PM. MATTHEW SECONDED THE MOTION. ALL IN-FAVOR MOTION PASSED.**

DISCUSS AND POSSIBLY ACT UPON **ADJUSTMENTS TO THE WATER/SEWER AND GENERAL FUNDS BUDGET. Tabled until April Meeting.**

APPROVE **MINUTES OF THE FEBRUARY 07, 2023** REGULAR COUNCIL MEETING.

**DARRELL MADE A MOTION TO APPROVE THE MINUTES. BARBARA SECONDED THE MOTION ALL IN FAVOR MOTION PASSED. APPROVE FINANCIAL REPORT**

**DARRELL MADE A MOTION TO APPROVE THE FINANCIAL REPORT. MATTHEW SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.**

APPROVE PAYING OF THE BILLS SUBJECT TO INSPECTION.

**AARON MADE A MOTION TO APPROVE PAYING OF THE BILLS. BARBARA SECONDED THE MOTIN ALL IN FAVOR MOTION PASSED.**

**OLD BUSINESS:**

DISCUSS AND POSSIBLY ACT UPON WHAT WE WANT TO DO WITH **TDEM GRANT**. Tabled 9/7/22  
DEADLINE IS FOUR YEARS FROM AWARD OF GRANT WHICH WAS AUGUST 10, 2021.

All ARPA funds must be OBLIGATED (under contract, purchase order, given a budget/resolution etc by December 2024. All ARPA fund must be EXPENDED FULLY by December 2026.

LET COUNCIL KNOW THAT THE 1<sup>ST</sup> SCHOOL I CAN GET MARILYN INTO FOR NEW CLERKS IS JULY 10-14, 2023 IN AUSTIN. SHE BEGAN HER INCODE TRAINING FEBRUARY 03 & 16. Tabled until March Meeting to plan billing

**BARBARA MADE A MOTION TO PUT A MESSAGE ON WATER BILLS CLOSED JULY 10-14, 2023 AND BILLS SHOULD BE PAID BY THE 21 WITH NO LATE FEES AND TO PLEASE USE SLOT IN DOOR. MATTHEW SECONDED THE MOTIN ALL IN FAVOR MOTION PASSED.**

COMMENTS FROM CITIZENS

COMMENTS FROM MAYOR AND COUNCIL

ADJOURN MEETING **DARRELL MADE A MOTION TO ADJOURN MEETING. BARBARA SECONDED THE MOTIN ALL IN FAVOR MOTION PASSED.**

STEPHEN SANDERS,  
MAYOR

RONDA FRANKS,  
CITY SECRETARY